

HB 200 (17-21-20) UCA

Tooele County Recorder will be implementing the following changes as outlined in UCA 17-21-20, beginning January 1, 2008. This publication on the Recorder Web page will serve as formal notice under Subsection (3)(b)(i). If there are still questions, please contact this office at my email address or telephone number.

- 3) (a) Beginning September 1, 2007, a county recorder may require that each paper, notice, and instrument submitted for recording in the county recorder's office:
- (i) be on white paper that is 8-1/2 inches by 11 inches in size;
  - (ii) have a margin of one inch on the left and right sides and at the bottom of each page;
  - (iii) have a space of 2-1/2 inches down and 4-1/2 inches across the upper right corner of the first page and a margin of one inch at the top of each succeeding page;
  - (iv) not be on sheets of paper that are continuously bound together at the side, top, or bottom;
  - (v) not contain printed material on more than one side of each page;
  - (vi) be printed in black ink and not have text smaller than seven lines of text per vertical inch;
- and
- (vii) be sufficiently legible to make certified copies.
- (b) A county recorder who intends to establish requirements under Subsection (3)(a) shall first:
- (i) provide formal notice of the requirements; and
  - (ii) establish and publish an effective date for the requirements that is at least three months after the formal notice under Subsection (3)(b)(i).
- (c) If a county recorder establishes requirements under this Subsection (3), the county recorder may charge and collect from persons who submit a document for recording that does not comply with the requirements, in addition to any other fee that the county recorder is authorized to charge and collect, a fee that:
- (i) is calculated to recover the additional cost of handling and recording noncomplying documents; and
  - (ii) may not exceed \$2 per page.